

Executive Committee
April 7, 2017
Meeting Minutes

Present: Ram Pendyala (chair), Susan Squire (secretary), Andreas Spanias, Marcus Herrmann, Jit Muthuswamy, Nadia Kellam, Samantha Brunhaver, Greg Raupp, Arunabha Sen, Esma Gel
Absent: Brent Vernon, Kenneth Sullivan, Cun-Zheng Ning

1. **Meeting minutes.** The minutes for the March 3rd meeting were approved. Ram will follow-up with Marco Saraniti regarding his feedback on the FSE Bylaws.
2. **Award ratings and recommendations.** The EC reviewed the nominations for the Exemplar and Fulton Outstanding Assistant Professors. Recommendations to the dean will be forwarded along with suggestions for making the review process better, i.e., complete, consistent data across all schools and the addition of a director's letter. The EC will create a form for future use.
3. **Faculty Evaluation Process.** Susan reviewed the FAR process to see if it could be used as a mechanism for annual reviews. She will update Marco Saraniti via email. Ram will send the updated process document to Marco for review.
4. **Dean's Distinguished Lecturer.** Follow-up to invitations to Regina Duggan and George Whiteside: Regina Duggan's office will get back to us with a date. A request has been sent to George Whiteside's office with no response yet. It is hoped that one or both of these lectures will be scheduled sometime during the AY17-18 academic year.

The meeting scheduled for May 5, 2017 has been cancelled and will be removed from calendars.