

Executive Committee Meeting Minutes
Friday, September 28, 2018

Minutes

Present: Jitendran Muthuswamy (chair), George Pan, Greg Raupp, Samantha Brunhaver, Doug Montgomery, Joohyung Lee, Rosa Krajmalnik-Brown, Susan Squire (Secretary)

Absent: Chris Buneo, Andreas Spanias, Tony Lamanna, Marcus Herrmann, Rod Roscoe

1. **Meeting Minutes Approval.** The EC approved the minutes of September 7, 2018.
2. **Dean's Dissertation Award.** The committee reviewed the scores submitted. A summary spreadsheet was sent to Dean Squires. Decisions are to be made by October 15, 2018.
3. **Review and approval of the following:**
 - a. **FSE bylaws.** The EC reviewed the changes that have been submitted for approval. Jit Muthuswamy will follow-up with Marco Saraniti regarding clarification on some of the changes.
 - b. **Promotion, tenure and retention of tenure-track faculty.** Revisions approved.
 - c. **Lecturer Criteria edits.** Minor changes approved, including a change from "additional years" to "seven years" for senior lecturer.
 - d. **Fixed Term Research Faculty Criteria edits.** Minor changes approved. Changed Dean's Faculty Advisory "Committee" to "Council".
4. **AFSE Meeting Oct. 26 at the BDI Auditorium.** EC members will coordinate a communication strategy between their directors and faculty to promote attendance.

Next meeting: Friday, November 2, 2018; 12-1 p.m.; BY 420