

Meeting Minutes
Executive Committee of the AFSE
September 2, 2022
12 noon via Zoom

Present: Heather Emady, Dianne Hansford (secretary), Vikram Kodibagkar, Rosa Krajmalnik-Brown, Anthony Lamanna, Hyunglae Lee, Pitu Mirchandani, Xiao Wang (chair), Guoliang Xue, Yong-Hang Zhang, Yanchao Zhang

Guest: Kyle Squires, Kelli Haren

Approval Minutes

A request was made to update the August 19 minutes to reflect the discussion of Article 4.5 of the bylaws regarding the “administrative powers” of the EC.

Bylaws Changes Status

The EC reviewed changes and additions to Articles 4.5, 4.7, and 7.F.3.

Article 4.5: (EC “administrative powers”)

The EC decided on the following language where boldface is new language and strikethrough is removed language.

*The Executive Committee is empowered to make interim revisions **that bring** ~~to the FSE Bylaws to bring the FSE~~ into required compliance with changes in administrative structures implemented at the university level or in ACD policies.*

Kelli updated the bylaws document.

Article 4.7: (Election of EC members by school faculty)

Do school bylaws have to follow FSE bylaws? Kyle: for some things, schools have their own bylaws.

It was noted that only SCAI seems to elect their EC members. The members from the other schools are either appointed by the director or chosen via some hybrid method.

If each school has the power to decide, why have this in the bylaws?

Vikram: To be effective, “election” should be defined.

Despite its flaws, the consensus was that it is better to keep this item rather than remove it.

Article 7.F.3: (Addition of a DEIB committee, called IFAC)

At the last meeting, concern was expressed about the word “celebrate”. Does this mean that we have to celebrate wrong ideas?

The EC suggested the following language (and addition of a comma between “age” and “race”).

The Council aims to ensure that the AFSE ~~celebrates and encourages~~ promotes DEIB in multiple dimensions including, but not limited to, age, race, ...

The EC members feel that “promotes” is stronger than “encourage”, indicating that FSE is striving to achieve the goals rather than assume they have been achieved, as indicated by “celebrates”.

Kyle asked the EC to communicate the reasoning for the suggested changes to the IFAC.

AFSE Town Hall

The in-person event will be held on Friday, September 16th, from 2:30-3:30pm in the Marston Theatre in ISTB4. Some other details:

- There will not be a Zoom option, but the meeting will be recorded and posted.
- The venue holds about 270 guests.
- A reception will follow just outside the theatre in the ISTB4 lobby.
- Registration link can be found at: <https://www.eventbrite.com/e/2022-afse-town-hall-meeting-registration-404213141387>

Proposed agenda:

- Fulton Engineering, Dean Kyle Squires, brief welcome and FSE status
- Introduction of the Executive Committee
- Activities of the Executive Committee (Xiao)
Highlight AFSE website
- Bylaws update
Kyle will talk about process and the general update.
Xiao will present the changes.
Online vote after meeting.
- Q&A Session

The EC members should encourage their colleagues to attend.

Dean's Lecture

The speaker suggestion Google spreadsheet needs attention. There are too many old entries. A date column should be added.

Kyle: Send me up to four speakers to consider inviting. At that time, we will decide who will reach out for the invitation. We need someone who will talk on a topic of broad interest, rather than a research talk in one vertical area. The goal of the lecture is to raise our visibility and build new relationships.

ACTION ITEMS

- Dianne will draft a memo to Kyle explaining the reasoning behind the suggested changes to the IFAC
- Dianne will update the Dean's Lecture speaker recommendation spreadsheet.

Next Meeting

Friday, Oct 7, 2022, at noon

Location: [Zoom](#)