Meeting Minutes
Executive Committee of the AFSE
February 3, 2023

Present: Xiao Wang (chair), Dianne Hansford (secretary),
Daniel Aukes, Nancy Cooke, Heather Emady, Shenghan Guo, Vikram Kodibagkar , Rosa Krajmalnik-Brown, Anthony Lamanna, Hyunglae Lee, Pitu Mirchandan, Guoliang Xue, Yanchao Zhang, Yong-Hang Zhang

Absent: Brian Atkinson

Guest: Kyle Squires, Kelli Haren

1. Approval of minutes

   Motion: Approve minutes from January 13, 2023. The motion was unanimously approved.

2. ChatGPT
   Kyle would like EC member feedback on their experience with ChatGPT. Several members have tested it on small programming tasks and essays. Nancy shared that it showed identifiable lack of knowledge in some research-related queries.
   Students tend to adopt these technologies faster than the faculty. Faculty need to develop new ways of teaching that incorporate this technology. The Provost has a task force on determining how to use ChatGPT in teaching. Daniel is finding ways to assess on the process of finding a solution, rather than on the solution to problem.
   Kyle: my goals are similar to the Provost's initiative.
      How we take advantage of this tool?
      How do we equip faculty to deal with it?
      How do we guard against cheating?
   On this last point, Yong-Hang shared a technique he has implemented for online exams, whereby he is asking students to identify the wrong answer as a means to make looking up the answer more difficult.
   Kyle: faculty presence is what makes the course; that is the added value. We are teaching skills.

3. *Dean's Distinguished Lecture*

   A calendar invite to EC members for lunch will come soon.
   Kelli: we need to schedule faculty meetings. How would you like to do it? The consensus was to open these meetings to anyone who registers for the talk.
   We should announce the talk to graduate students and the Mathematics and Statistics department.

4. Meeting format
   How often will the EC meet in-person? It is important to factor in time for travel for faculty from

the east campus. There was no excitement for hybrid meetings. Moving forward, we will meet in person every other meeting. The next in-person meeting will be April 7.

<u>Next Meeting</u>
Friday, March 3, 2023, 12:00-1:00pm
In [Zoom](#)